

Annex 1

Small Grant Application

Please complete the template but do not change the font in the template below (Arial), font size (10.5), and do not delete or add tables, text box, columns or rows. In case you would like to provide any additional detail then please complete **Any Other Detail** table at the end of this application template.

Deadline for submission of applications is 31 January 2020. Applications along with the budget Annex 2 should be submitted via email to info@thebalkanforum.org

Youth group/NGO details	
Enter details below:	
Youth group:	
Contact person (name, surname):	
Position:	
Email address:	
Phone number:	
Physical address (including city and country):	
NGO's:	
NGO name:	
NGO Web/social media links:	
NGO Phone number:	
NGO Physical address (including city and country):	
Contact person (name, surname):	
Contact person - Position:	
Contact person - Email address:	
Note: <i>Send a copy of NGO registration certificate as an attachment with this grant application</i>	

Project objective and what are you aiming to change

Describe below: 1) what are you aiming to change, and 2) what makes your proposal innovative and unique (max 1 page):

Expected results

List below the expected results that should achieve the project objective (max 1 page)

Activities

List below activities and provide details such as locations and countries where the activities will take place, number of people that will be involved (and their background, including gender, ethnicity, marginalized groups, etc. (max 1 page)

Risk management

List below the main risks and how will you mitigate them (max 1 page)

A minimum of 3 and a maximum of 5 risks and mitigation. In the Likelihood and Impact columns just write **one of the letters** (L - low, M - medium, or H - high). In the mitigation column **describe** how will you mitigate each risk.

Risk	Likelihood (L, M, H)	Impact (L, M, H)	Mitigation

Any Other Detail

Include any other detail to support your application (**not mandatory**) - max 1 page